

# Comal County Emergency Services District No. 5

## Regular Meeting Agenda

August 9, 2017

**NOTICE** is hereby given that a Regular Meeting of the Board of Commissioners of Comal County Emergency Services District No. 5 will be held Wednesday, the 9th day of August 2017 beginning at 5:30 p.m. at the Johnson Ranch Community Room, 30475 Johnson Way, Bulverde, Texas 78163 for the following purposes:

### DISCUSSION / ACTION ITEMS

- 1) Call meeting to order;

### WORKSHOP AGENDA

Public Comments: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners;

- 1) Citizens Comments (limited to 3 minutes per citizen).

### DISCUSSION / ACTION ITEMS (continued)

- 2) **ACTION AGENDA ITEM:** Discuss and consider Consent Agenda:
  - a. Approve July 12, 2017 regular meeting minutes;
  - b. Discuss and approve July 2017 monthly bills and invoices;
- 3) Discuss, review, and consider monthly financial reports;
- 4) **ACTION AGENDA ITEM:** Discuss and consider ESD #5 draft 2018 operating and capital budget including establishing reserves for contingencies and station development;
- 5) **ACTION AGENDA ITEM:** Discuss and consider BSB ES request to participate in funding security upgrades for Rodeo Dr. Station;
- 6) **ACTION AGENDA ITEM:** Discuss and consider taking action regarding 2017 tax rate, including:

- a. Establishing proposed tax rate;
  - b. Taking record vote and scheduling two public hearings for August 24, 2017 and August 31, 2017; and
  - c. Authorizing publication of "Notice of Public Hearings on Tax Increases" in the New Braunfels Herald-Zeitung.
- 7) **ACTION AGENDA ITEM:** Discuss and approve Truth in Taxation Calendar for 2017;
- 8) **ACTION AGENDA ITEM:** Discuss and consider financing terms for Tender purchase;
- 9) **ACTION AGENDA ITEM:** Discuss and consider retention of real estate broker Larry Hull and Associates and Mr. Larry Hull to assist in acquisition of real estate for future Station (Mr. Hull has offered and agreed to volunteer his efforts and waive or donate back to ESD #5 any real estate commissions he might receive in connection with these activities); and authorize executing acknowledgement of standard disclosure "Information About Brokerage Services";
- 10) **INFORMATION ITEM:** Discuss reports from ESD #5 Council representatives;
  - a. Meeting update if any;
- 11) **INFORMATION ITEM:** Discuss reports from ESD #5 representatives on the Not-For-Profit Board;
  - a. BSB ES financial information;
  - b. Emergency Services Division financial information;
  - c. Incident response, fractile report;
- 12) **INFORMATION ITEM:** Discuss reports from Committee representatives, if any:
  - a. Apparatus Committee
  - b. Finance Committee
  - c. Real Estate Committee
  - d. Communications Committee
  - e. Revenue Sharing Committee
- 13) **INFORMATION ITEM:** Discuss any items to be brought to the attention of the Not-For-Profit Board;
- 14) **EXECUTIVE SESSION:**
  - Discuss potential real estate transaction including future use of Cougar Bend station and potential site acquisition;
  - Discuss legal communications, if any;
- 15) **ACTION AGENDA ITEM:** Discuss and approve any decisions to be made from executive session discussions;

16) Discuss agenda, time and dates for next meeting(s) and adjourn;

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code.

If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session.

*Comal County Emergency Services District No. 5 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.*

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Mike Rarick, President  
Comal County Emergency Services District No. 5